

State of Arizona Acupuncture Board of Examiners

1400 West Washington, Suite 230, Phoenix, Arizona 85007

(602) 542-3095 FAX (602) 542-3093

Application for Continuing Education Course

Your request must be submitted at least 45 days before course is offered.

To be approved by the Board, a continuing education course shall:

1. Be related to the knowledge or technical skill required to practice acupuncture, or
2. Be related to direct or indirect acupuncture patient care, including practice management or medical ethics, or Chinese language; and
3. Include a method by which the course participants evaluate:
 - a. The extent of which the course met its stated objective(s);
 - b. The adequacy of the instructor's knowledge of the course subject;
 - c. The use of appropriate teaching methods, and
 - d. The applicability or usefulness of the course information.
4. Provide continuing education participants with a certificate of attendance in accordance with R4-8-206 (D).

To be approved by the Board, the following documents are required:

1. Curriculum vitae of the continuing education instructor;
2. Objective of the course;
3. Detailed outline of the course;
4. Agenda for the course showing the hours of instruction and the subject matter taught during each hour;
5. Method by which course participants will evaluate the course;
6. Copy of the Certificate of Attendance to be provided to course participants.

Course Title:	
Provider's Name:	
Mailing Address, City, State, Zip Code:	
Telephone & Fax Number(s):	
Contact Person:	
Date course is to be offered:	
Time course is to be offered:	
Location of course:	
Subject matter of the course:	
Method of instruction:	
Number of Continuing Education hours requested:	